

Glenwood Public library Board Meeting  
November 9, 2015

The Glenwood Public Library Board meeting was called to order by Chair Terry Craig at 5:02 pm.  
Present were: Tara Painter, Terry Craig, Margo Young, Michelle Wright, Heidi Kloeckner, and Bob Wray.

Young made a motion to approve minutes, Wray 2<sup>nd</sup>. Ayes 5. Nays 0.

Kloeckner made a motion to approve bills to be paid, Wright 2<sup>nd</sup>. Ayes 5, Nays 0.

No Correspondence.

Directors Report: Printed report presented by Painter with additional items. The large safe has been repaired, cleaned and oiled. Painter has set aside one hour per week for employees to work on program planning.

Friends: Wright needs to borrow storage key to get Christmas decorations out. The tea went well, and the guest speaker was well received.

Foundation: New officers will be chosen November 10<sup>th</sup>. Fundraiser went well. \$2100 was raised with good attendance. Looking at wine and canvas fundraiser for future. Painter was asked to consider writing an article for paper on function of each group involved in library.

New Business: Security-Terry Colpitts presented estimate for security lights. Motion by Wright, 2<sup>nd</sup> by Kloeckner to have Colpitts do work not to exceed \$600.00. Ayes 5, Nays 0. Work should be done in December. Painter has not been able to discuss camera issue with Johannsen. All keys have been inventoried. No one has key to ramp entrance. A motion was made by Kloeckner to allow Wray to have set of keys for building/grounds/fire safety. 2<sup>nd</sup> by Young. Ayes 5, Nays 0. Operations Policy will be updated to addend this change.

Cleaning: Look at cutting down crabapple trees, as they make a large mess on sidewalks in the fall. Suggest contacting master gardeners for planting flowers instead. Perry Cook needs to be contacted to see if city will take trees down. General cleaning of the library was discussed. Operations Policy will need to be re-done.

Behavior Policy: Review was discussed by board, and it was decided that the policy meets needs at this time.

New Hires: 2 new part time employees have been hired.

Budget planning for 2017 set for November 21<sup>st</sup> at 9am to prepare for city council and county supervisors. Wright is working on presentation materials.

New board member training set for November 18<sup>th</sup> at 2 pm with Misty Gray. On-line courses are available to trustees and director from state.

Open house set for December 17<sup>th</sup> at 9:30 am. Board members will provide food items and paper goods needed.

Program planning: Painter is looking at grants for guest dulcimer player. IWCC computer classes have been well received. Would like to reschedule more. Digital story time needs to be replaced with a different option. Adult programming for winter is being prepared. It was suggested all items for craft show in March be display only.

Being of no further business to come before the board, Wright made motion to adjourn. Wray 2<sup>nd</sup>. Ayes 5, Nays 0. Meeting adjourned at 6:15 pm.

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Heidi Kloeckner, Secretary

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Terry Craig, Chairperson