

Glenwood Public Library Board of Trustees Meeting Minutes
February 8, 2016

The GPL Board meeting was called to order by chair Terry Craig at 5:00pm on February 8, 2016.
Present: M Young, H Kloeckner, B Wray, T Craig, director T Painter

Absent: M Wright. No guests were present.

Approval of Agenda: Young motioned approval of agenda with request to change item 6 under new business to 1. 2nd by Wray. Ayes 4, Nays 0.

Approval of Minutes: Motion made by Wray, 2nd by Kloeckner to approve minutes. Ayes 4, Nays 0.

Bills: Painter explained prepay bill for Bus Museum item. Motion by Young, 2nd by Wray to approve bills to be paid. Ayes 4, Nays 0.

Correspondence: Letter of resignation received by Michelle Wright. Will ask city hall to run ad for new board member. Also received thank you from Chamber for Hosting open house event.

Director's Report: Given in writing. Courier service is too expensive. Painter told board of Jumpstart PLA class available on-line on Thursday.

Friends Report: Moving salad luncheon to Kaufmann Hall and serving ham balls instead of turkey this year. Friends are supplying cookies for Patron Appreciation day on February 11th.

Foundation Report: Foundation is planning fundraising event for June.

Old Business: Faxing Policy was reviewed. Motion to approve by Young, 2nd by Kloeckner. Ayes 4, Nays 0. E-rate system has been signed up for. Painter will inform board as to date of public hearing when bids are gathered.

New business:

RAGBRAI meeting attended by Young. Board is looking at possible ways to use green space for fundraiser during event. Young made a motion to pursue using the annex green space to provide tent camping for a TBD number of tents on a free will donation basis for RAGBRAI. 2nd by Kloeckner. Ayes 4, Nays 0.

Maintenance Policy was tabled until next board meeting.

Date of March meeting was discussed in conjunction with date of city council meeting. Motion made by Kloeckner, 2nd by Young to allow Painter to forward bills to be paid information to board for email approval to be taken to first city council meeting of March. Ayes 4, Nays 0.

Green space will be used for summer reading program. Exact space usage is yet to be determined by library staff. Kloeckner suggested Painter set up information space at "Spring into Summer" event to promote summer reading program. Painter will follow up with Chamber office. Green space was also discussed as an option for the Friends annual summer book sale.

Circulation Policy: Painter suggested to board to reduce fine limit to \$5.00 per overdue item. Loss or damage will remain full replacement cost. Board asked Painter to adjust policy, and bring to next meeting.

Inclement weather policy: Craig brought up concerns about library closing due to weather. Painter stated the library will remain open if at least two employees can staff the building.

PLA convention materials were presented by Painter with request to attend April 5-9 event in Colorado. Motion made by Kloeckner to provide up to \$1000 from CEU line item for Painter to attend convention. 2nd by Wray. Ayes 3, Nays 0.

Being no further business to come before the board, motion by Kloeckner 2nd by Wray to adjourn. Ayes 3, Nays 0. Meeting adjourned at 7:00pm.

Heidi Kloeckner, Secretary

Terry Craig, Chair