

GLENWOOD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
APRIL 4, 2016

The GPL Board meeting was called to order by Chair Craig at 5:01pm.

Present were: Terry Craig, Heidi Kloeckner, Bob Wray, Margo Young and Tara Painter.

No Guests.

Wray made a motion to approve agenda; Young 2<sup>nd</sup>. Ayes 4, Nays 0.

Young made motion to approve minutes with correction of Continuity of Operations needs assessment.

Wray 2<sup>nd</sup>. Ayes 4, Nays 0.

Young made motion to approve bills to be paid; Wray 2<sup>nd</sup>. Ayes 4, Nays 0.

No correspondence. No Foundation report.

Directors Report was given in writing with additional information that weeding is being done, and Tara is working with Spiral Communications to correct some system issues. Young commented she appreciates the extra effort of staff while being without children's librarian.

Friends Report: Salad luncheon is Tuesday, April 12<sup>th</sup> at Kaufman Hall.

Old Business:

E rate #471 must be filed by April 28<sup>th</sup>.

Smoke detectors and exhaust fan will be purchased by end of April for installation soon after.

New Business: July and September Board meeting dates need to be changed due to holidays. Motion by Kloeckner to change dates to July 11<sup>th</sup> and Sept 12<sup>th</sup>; 2<sup>nd</sup> by Young. Ayes 4, Nays 0.

Progress review was discussed. \$1000.00 salary increase for Painter was discussed, as she will complete her 6 months this month. Young motioned and Wray 2<sup>nd</sup> a \$1000 salary increase to Painter effective April 14, 2016. Ayes 4, Nays 0. Looking at possible rate of hire increase for children's librarian. Need to wait until City council has public hearing and budget approval done.

The Enrich Iowa Agreement has been signed, and board members received copy of form.

Opening day of summer reading will be June 4<sup>th</sup> from 10 am to noon. Painter will need volunteer help for this. Young suggested elementary students be visited regarding program, and asked Painter if some of the classes could come to the Library for a tour and information regarding summer reading. Painter will work with Young and elementary principals for dates, times.

A public meeting for CIPA needs to be held prior to April 28<sup>th</sup>. April 20<sup>th</sup> at 6:30pm was chosen. Public notices will be posted.

The expansion sign has been repaired and beefed up so it will not blow down in wind. Board members discussed leaving it mobile until after RAGBRAI.

The computer use policy and internet policy need updating.

The Library Board Fund was signed off by all board members and is no longer in use.

Painter reported she has received several applications for children's librarian position.

Being of no further business to come before the board, Wray motioned to adjourn; Young 2<sup>nd</sup>. Meeting adjourned at 5:55pm.

---

Heidi Kloeckner, Secretary

---

Terry Craig, Chair