

GLENWOOD PUBLIC LIBRARY

BOARD OF TRUSTEES MONTHLY MEETING

Wednesday, February 7, 2018 – 5 PM

Nell Bogart Room – 109 N. Vine St.

Roll Call: Craig, Kloeckner, Painter, Thrane, & Wray all present

Visitors: Mayor Ron Kohn

Consent Agenda: Motion to approve by Wray, second by Craig, passed 4-0

No Friends or Foundation Report

Old Business:

1. Retaining wall, bids have been sent out, no replies yet

New Business:

1. ADA plumbing repair & replacement grant has been filed with Mills County Foundation for ADA lavatories
2. Closing procedures – Painter explained that there have been some difficulties with closing procedures. She is going to try adjusting shift start and stop times so employees have time to close after customers leave. There is an established list of to-dos for closing, but time is needed to do them.
3. Chamber of Commerce dues will be paid as directed by City Council.
4. Capital Improvement Plan – Kloeckner suggested we have Midamerican Energy reevaluate energy usage.
5. Volunteer Policy review – motion was made by Craig to remove the IF on page 4, Wray seconded motion, motion passed 4 – 0
6. Card Catalog – Painter requested to buy 2 card catalogs for up to \$200 that matched existing card catalogs. Motion made by Kloeckner, second by Thrane, motion passed 4 – 0.
7. OSDI Bogart Room Proposal will be put on hold.
8. Better World Books – new contract has been signed
9. Loess Hills Maker Space – Painter will review with them what is available for us to interact with them
10. Playaways – Painter will check for more details and also work on a possible donor list
11. Digital Resources Memberships – Librarians should be verifying IDs etc. like regular library cards
12. Iowa Library Trustees Handbook – Chapter 13 was reviewed

Motion to adjourn was made by Kloeckner, second by Thrane motion passed 4-0