

GLENWOOD PUBLIC LIBRARY

BOARD OF TRUSTEES MONTHLY MEETING

Wednesday, June 6, 2018 – 5 PM

Nell Bogart Room – 109 N. Vine Street

Roll Call: Craig, Hines, Kloeckner, Painter, Thrane, & Wray were all present.

Introduction of Guests: No guests were present, but Debra Hines, our new trustee, was introduced.

Consent Agenda: Was reviewed and accepted by a motion from Wray, second by Thrane. All in favor.

Correspondence: Carol Schram's Family sent note thanking the staff for program, Jackie Harless also receive one for the work she had done for the family.

Director's Report: Was reviewed

Committees and Reports:

Friends Report: The Library will receive \$6,500.00 in July from funds raised.

Foundation Report: Kloeckner reported that the Wine & Cheese fundraiser had been canceled, she advised them that we will need more money for the parking wall.

Old Business:

1. Retaining wall project – the 2 bids that were received were reviewed. We had asked that the bids included a fence for the west side of the south end of the parking lot. Only one bid included a fence. Wray moved that we accept the bid from Leick Landscaping. Craig seconded the motion. Ayes 5, nays none.
2. Job Description update was reviewed and approved by motion from Craig, second by Hines Ayes 5, nays none.
3. Disaster Plan, still has not been updated because Emergency Management representative has not been to library.

New Business:

1. Create committee for Director evaluation: needs to add two person committee to compare evaluation to director & compare with self-evaluation. My notes do not indicate that a committee was appointed.
2. Strategic Plan Review was approved by motion from Kloeckner, second by Wray, Ayes 5, Nays none.
3. Ramp door automation: Outside upper door needs hinge changed and upgrade to an automatic door. Cost \$3121.95 to be done after July. Motion by Craig, second by Hines, Ayes 5, Nays none.
4. Circulation Policy was reviewed. Wray moved that we correct the services we provide, second by Kloeckner, Ayes 5, Nays none.

5. Public Handouts and Posting policy reviewed no changes necessary. Motion by Kloeckner, second by Thrane, Ayes 5, Nays none.
6. Public Relations Policy review had 3 minor changes #4, 8, 11. Motion by Hines, Second by Thrane Ayes 5, nays none.
7. Fine policy: The discussion was about doing away with fines in the children's department. Varying opinions were aired. It was decided that we would "advertise" our fine free Friday policy more, before we made any permanent decisions about changes in our policies.

Questions & Comments:

Kloeckner reported that Mr. Dyson has 2 trees picked out to replace the trees in the front of the Library. But we need to remove the ones that are there. Kloeckner will contact Jackson &

Konfrst to see if they will help with the tree removal for donation considerations.

Meeting was adjourned by motion from Wray, Second Kloeckner, ayes 5, nays none.