

Glenwood Public Library Board of Trustees Meeting

July 6, 2022

The GPL Board of Trustees meeting was called to order by Chairman Wray at 5:38 pm. Present and attending in person or via Zoom were Wray, Painter, George, Hines, and Thrane ? (no audio or video from Thrane)

There were no guests.

Consent Agenda: Hoopla amount added to bills and already paid for. Motion to approve the consent agenda as published was made by George, 2nd by Hines. Ayes: Wray, George, and Hines. Nays 0.

Correspondence: No correspondence

Director's Report: As written. Flooding downstairs. Tornado or high winds knocked down big part of library's tree. Public Works has already cleaned it up. Library is adapting to having the Children's Department upstairs.

Committees and Reports:

Friends Report: Did not meet.

Foundation Report: Did not meet. George reported Beer and Cheese Committee has met and set a date (unknown at this time) for the fundraiser at Keg Creek in the fall.

Old Business:

- 1. Director Evaluation:** Painter did not get her self-evaluation filled out. She pointed out it's voluntary and she's been busy with the library's flooding issues. Wray reported that all evaluations stated Painter *Exceeds* or *Greatly Exceeds Expectations* except one. George stated that the only *Meets Expectations* was his. He pointed out it wasn't a reflection on Painter. He didn't feel he had enough information on the subject. Wray pointed out that the library has had a lot of staff turnover, mainly due to lower wages and better job offers. Wray mentioned Painter might approach employees a little differently, i.e. possibly add incentives to keep staff happy. Overall, Painter has done an excellent job during the last eighteen months addressing everything the library has gone through.

New Business:

- 1. Basement Flooding Update:** Painter reported that the bookcases are totally lost. Going to take time to replace them. She's looking at reevaluating the Children's Department layout. She's received the bill from the mitigation company but waiting to hear from the insurance company. On a hopeful note: There was no flooding in the last deluge,

but it's a waiting game to see if what Pinnacle has done will work.

****Briefly lost Zoom connection with Painter before she came back on.**

- 2. Leadership Institute:** Painter applied through ILA and was accepted. The conference is held the first week in August in Cedar Rapids. Painter needs approval for a rental car. It's within the budget. She will still look at getting a ride. Motion to approve a rental car made by Hines, 2nd by George. Ayes: Wray, George, and Hines. Nays 0.
- 3. August Meeting Date Change:** Motion to move the August Board Meeting to Wednesday, August 10 at 5:30 made by George, 2nd by Hines. Ayes: Wray, George, and Hines. Nays 0.
- 4. Elect Officers:** It was decided to put off the election of officers until next month when more board members are present.
- 5. Trustee Bylaws and Orientation Policy Review:** Guidance on trustee training has changed. Motion to accept the Trustee Bylaws as amended made by Hines, 2nd by George. Ayes: Wray, George, and Hines. Nays 0.
- 6. Library Ordinance Review:** New requirement that the Ordinance needs to be reviewed every year. Painter instructed the board to look at it. Wray suggested Painter put it on next month's agenda under Old Business for discussion.
- 7. ADA Checklist Review:** We review one of the four checklists every three years. Painter has already reviewed all four sets of four. Painter wants to put this on our annual policies to review pattern, so we don't forget and are aware of any problems that need to be addressed. It's a requirement for Tier 1. Painter reviewed the most out of date one (last done in 2018) The water fountains are now completely compliant.
- 8. Performer Lodging:** Painter needs authorization to pay for hotel room for performer, Jerry Barlow, Celtic Guitar. One night only. Adult Services summer program. Expense is covered in the budget. Motion to approve lodging expense on July 14, 2022, made by George, 2nd by Hines. Ayes: Wray, George, and Hines. Nays 0.
- 9. Iowa Trustees Handbook Chapter 10:** Wray suggested pushing review of Chapter 10 to next month when more board members are present.

Questions and Comments: Painter mentioned that the Building Committee has been available when important decisions had to be made.

There being no further business to come before the board, a motion to adjourn was made by Hines, 2nd by George. Motion carried. Meeting adjourned at 6:24 pm.

Debra Hines, Secretary

Bob Wray, President

