

## Glenwood Public Library Board of Trustees Meeting

August 10, 2022

The GPL Board of Trustees meeting was called to order by Chairman Wray at 5:32 pm. Present and attending in person or via Zoom were Painter, Duran, Hines, Wray, Thrane, and George.

There were no guests. Painter indicated a person wanted to attend online but said person did not attend.

**Consent Agenda:** Motion to approve the consent agenda as published was made by Duran, 2<sup>nd</sup> by Thrane. Motion passed.

**Correspondence:** No correspondence

**Director's Report:** As written. Kaylee Lilyhorn is back working at the library.

Painter reported that the Institute was tremendous and well worth attending.

The post for the handicap button is rusted on all four sides. Painter showed a photo. After some discussion, Painter will meet with the Building Committee for their recommendation.

The library has a new system (software program) for reporting on programs, so future reports will have a new look. The new program will automatically report all GPL's programming to the State, saving time and extra work.

Painter brought to the board's attention a subject not on the agenda: A woman is living in her car parked on the library's back lot. Chief Johansen is aware of the situation. There have been no disturbances although some neighbors are concerned. Painter is leaving enforcement to the police and updating them with periodic texts. If the situation remains unresolved, Painter will talk to Johansen when she meets with him on August 16.

### **Committees and Reports:**

**Friends Report:** Did not meet.

**Foundation Report:** Did not meet.

### **Old Business:**

- 1. Election of Officers:** Duran nominated Hines for Secretary, 2<sup>nd</sup> by Wray. Hines elected Secretary. Hines nominated Duran for Vice-President, 2<sup>nd</sup> George. Duran elected Vice-President. Duran nominated Wray for President, 2<sup>nd</sup> by George. Wray elected President. Newly elected Officers are as follows: President, Bob Wray, Vice-President Christina Duran, and Secretary, Debra Hines.

- 2. Library Ordinance review:** The board reviewed the Library Ordinance as is required annually. Nothing new. Painter attends all City Council meetings and regularly reports on the library at those meetings.
- 3. Basement Flooding Update:** Painter reported no updates. She's received no paperwork. Hasn't heard from the contractors because there's been no rain. Contractors still need to finish glazing. She still hasn't heard from the insurance company. Mitigation company called regarding payment and Painter referred them to the insurance company.

**New Business:**

- 1. Social Media Policy Review:** No changes. Motion to approve the Social Media Policy as written made by Hines, 2<sup>nd</sup> by George. Ayes: Duran, Hines, Wray, Thrane, and George. Nays 0.
- 2. Collection Development Policy Review:** Painter reviewed the changes, including adding "with final approval of the library director" under De-selection of items removed from GPL's collection as staff sees fit. Motion to approve the Collection Development Policy as amended made by George, 2<sup>nd</sup> by Duran. Ayes: Duran, Hines, Wray, Thrane, and George. Nays 0.
- 3. Iowa Library Trustees Handbook - Chapter 10:** Was not addressed. Hines notified Chairman Wray.

**Questions and Comments:** Hines notified the board she would not be attending September's meeting and needed someone to take minutes. Duran volunteered, then mentioned Homecoming is the same week as the Board of Trustee's meeting and suggested holding the meeting a week later. After some discussion, it was deemed okay as long as the public is notified 24 hours in advance. The meeting was moved to Wednesday, September 14, 2022. Painter said she will go ahead and submit the bills to City Council as usual so they won't be late.

There being no further business to come before the board, a motion to adjourn was made by Duran, 2<sup>nd</sup> by George. Motion carried. Meeting adjourned at 6:07 pm.

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Debra Hines, Secretary

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Bob Wray, President

