

Glenwood Public Library Board of Trustees Meeting

April 5, 2023

The GPL Board of Trustees meeting was called to order by Chairman Wray at 5:32 pm. Present and attending in person were Painter, Thrane, and Hines. Wray and Duran attended via Zoom.

Introduction of Guests: Holly Adkins, Midwest Pano Presentation

Consent Agenda: Bills: Painter put \$1000.00 toward Hoopla out of audio books. Down to two patrons using audio books. Painter using money from the budget to purchase audio books for Hoopla and audio books online.

Deposit of \$34,745.00 for library furniture needs to be added to the bills for approval.

Motion to approve the consent agenda as amended with the Library Furniture International deposit and the removal of Minutes for September 7, 2022, and January 4, 2023 was made by Hines, 2nd by Thrane. Motion carried.

Correspondence: There was no correspondence

Director's Report: As written. Men's toilet replaced at approx. cost of \$570. Wray suggested that in the future Painter go ahead with repairs on established equipment and notify the board.

Painter wanted to bring to the attention of the board the update to the end of fiscal. Very tight budget.

Committees and Reports:

Friends Report: Friends met. Salad Luncheon will be held as planned on April 25th.

Foundation Report: The Foundation did not meet.

Building Committee: Building committee was consulted regarding repairing the upstairs men's toilet.

(Duran logged into the meeting.)

Old Business:

- 1. Basement Flooding/Revitalization Update:** Painter reported the museum picked up the bookcases. She has no date as to when the new bookcases are arriving. Next chore is to paint before the bookcases arrive. Still waiting on Pinnacle to get information from their engineers regarding the ramp. There will need to be multiple bids. Once she gets the info from Pinnacle, Painter will call the building committee in to write a bid sheet. It looks good for the library to get the ARCA money.

New Business:

- 1. Midwest Pano Demonstration:** Recorded. Holly Adkins. Painter reminded the board that marketing and reaching out to the community is a big part of GPL library's strategic plan.

Midwest Pano is now officially partnered with the Iowa Library Association (ILA) Marketing strategy is trending more online. Establish GPL's business profile, its street view, inside of the building. Build an entire educational platform to share with service community and community of Glenwood. Enables patrons to google the library. Take photos, allowing interested persons to walk through the library. Customized platform. Libraries can use platform to showcase information, improvements, expansion plans, programs, etc.

Share link on website and social media. ILA will include the library tours in a directory to facilitate interlibrary communication.

Rough estimate \$1500.00, plus \$189.00 annual fee for the server. Painter has \$2400.00 Enrich Iowa money. \$1500 left after Mango Languages to cover this. Wray suggested the board check out the libraries already using Midwest Pano and bring it up at the next meeting for a vote.

- 2. Operations Manual Update:** Painter didn't have time to work on it, but the library tries to keep their manual in line with the city's manual. The city has added a social media policy and internet policy, which the library already has. Painter did find some minor items the library needs to change. She will work on that and present those changes for approval at next month's meeting.

- 3. Iowa Library Trustees Handbook – Chapter 15:** Last chapter. Intellectual freedom which is the cornerstone of public libraries in our country. Painter suggested the board review the privacy policy.

Questions and Comments: Painter wanted to inform Duran about the online document updating the end of fiscal budget.

There being no further business to come before the board, a motion to adjourn was made by Duran, 2nd by Thrane. Motion carried. Meeting adjourned at 6.07pm.

Debra Hines, Secretary

Bob Wray, President