

Glenwood Public Library Board of Trustees Meeting

October 5, 2022

The GPL Board of Trustees meeting was called to order by Vice-President Duran at 5:34 pm. Present and attending in person or via Zoom were Painter, Duran, Hines, and Thrane.

There were no guests.

Consent Agenda: Since Painter didn't receive the minutes from last month's meeting, she called for a motion to amend the consent agenda. Motion to amend the consent agenda was made by Hines, 2nd by Thrane. Motion passed. Motion to approve the consent agenda as revised was made by Hines, 2nd by Thrane. Motion carried.

Correspondence: No correspondence

Director's Report: As written. Painter mentioned that the bills from Paul Davis for the flood mitigation are listed on bills for approval. There are two separate claims. For some unknown reason the second claim has not been filed. Painter may not be putting those bills forward until the second claim has been made. Amber at City Hall is aware of the issue. Painter intends to pay the first claim, but she's waiting to hear about the second claim and wants to make sure she does everything right.

Painter reported the library is running three simultaneous programs, and has been extremely busy since they're short one part-time person. A lot of teens on early-out days. Increased attendance partially due to schools advertising the library on Blast.

Gutters have been removed off the ramp and it's been caulked.

Committees and Reports:

Friends Report: Painter attended the meeting. They're getting ready for their fundraiser. They have an opportunity to get an antique desk that they want to raffle off. Painter wanted to talk to the board about donating an antique candelabra the library has in its vault. The friends are willing to take the candelabra and raffle it off with the proceeds going to the library if the board doesn't object. There were no objections from the members present.

Foundation Report: Painter reported the fall fundraiser made \$13,000.

Building Committee: Approved \$1700.00 to replace the Handicap post. Replacement pending as there are supply chain issues.

Old Business:

- 1. Basement Flooding Update:** As Painter stated earlier regarding the gutters and caulking. Good news is that the gutter causing an ice issue has been removed.
- 2. Lawn Care/Snow Removal:** Mr. Kemp is retired as of Nov 1. Painter hasn't had a chance to talk to Public Works, but she stated that they struggle to clear her parking lots before the library opens, and there's not much cooperation at this point. Mayor thinks it should revert to Public Works. After a brief discussion Duran stated that Public Works should be given time stipulations, work should be done before the library opens, and if they can't meet those stipulations then other avenues should be explored.

New Business:

- 1. Digitization of Chattel Mortgage Records:** Free of charge. Motion to sign on to digitize the Chattel Mortgage Records through the Iowa Historical Society made by Hines, 2nd by Thrane. Motion carried.
- 2. Children's Department Redesign:** Painter has previously shared the different designs and budget proposals from LFI. Library staff prefers Option A, which is the most expensive. Revised proposal has been uploaded in today's documents, but Painter doesn't think the board should vote at this time since all members are not present. Probably should be handled by the Building Committee after the vote.
- 3. Community Conversation, October 26th:** Part of the library's strategic planning process. Painter stated the library is up against the wire. She still hasn't gotten the survey. Painter spoke to Amber about it and plans on calling the company in charge tomorrow. Painter needs board's permission to hold the event October 26th at Parea, with a food cost up to \$300. Painter wants to serve snack food and invite 30 people, although far less than that number usually attend. She suggested two board members attend and will send out a reminder email. Also, invite one to two city council members and county supervisors, members from the foundation and friends, plus members from the community. Cost up to \$300. Motion to approve cost up to \$300 from the programming budget to cover food for community conversation made by Thrane, 2nd by Hines. Motion carried.
- 4. Iowa Library Trustees Handbook - Chapter 12:** Painter suggested postponing the review until next month when more board members are present. Painter also requested the full board vote on options for the Children's Department redesign at the next meeting.

Questions and Comments: Duran asked if the person living in her car was still parked on library property. Painter said no, the woman has gotten help.

There being no further business to come before the board, a motion to adjourn was made by Hines, 2nd by Thrane. Motion carried. Meeting adjourned at 6:12 pm.

Debra Hines, Secretary

Bob Wray, President