

Glenwood Public Library Board of Trustees Meeting

September 2, 2020

The GPL Board of Trustees meeting was called to order by Chair Wray at 5:30 pm. Present were Wray, Thrane, George, Painter, Duran and Hines. George, Thrane, Duran and Hines attended via Zoom. There were no guests. Wray introduced the board's new member, Christina Duran.

Motion to approve consent agenda was made by George 2nd by Thrane. Ayes: Wray, Thrane, George, Duran, Hines. Nays 0.

There was no correspondence.

Director's Report: As written. Painter mentioned she is filing Form 486 E Rate (reimbursement for Internet expenses from Federal Government) She's also modifying quarantine protocols for DVD/BCD materials from 72 to 96 hours.

There was no Friends Report.

George reported tomorrow night's Foundation meeting has been rescheduled to next Thursday evening. The meeting will be held remotely.

Old Business: With Covid-19 numbers going up, Painter is postponing re-opening the library. The board was in agreement. There was a brief discussion about possible confrontation with patrons refusing to wear masks once the library opens again. Painter mentioned that de-escalation training is available through the City's insurer.

Space needs assessment grant has been pre-approved. Once Painter signs and mails back the required documents, the assessment process can begin, ideally this month, on September 21. The assessment is a month-long process.

New Business: Discussion followed on the Foundation fundraising focus. George mentioned that due to Covid-19 the Chamber of Commerce has cancelled Oktoberfest and it's doubtful that the Foundation will hold its annual fundraiser. A possible alternative fundraiser would be a mail campaign, contacting former donors. Painter broached possible items the library needs to bring before the Foundation board at the next meeting. Furniture, paint, a circulation desk and digitization were mentioned.

Painter requested the board approve hiring an additional part-time Library Assistant, 26-29 hours, at \$10.25 per hour. Motion to approve was made by George, 2nd by Thrane. Ayes: Wray, Thrane, George, Duran and Hines. Nays: 0.

Painter reminded the board about the Boardroom 2020 sessions. She suggested the board take the Open Meetings session. She will email the link.

Due to Covid-19, the board is behind on reviewing library policies. Next month, Painter wants to review three policies. She anticipates no changes. She will email the policies to be reviewed at least two weeks in advance.

There being no further business to come before the board, a motion to adjourn was made by Thrane, 2nd by Duran. Meeting adjourned at 5:50 pm.

Debra Hines, Secretary

Bob Wray, President