

**Glenwood Public Library Foundation Board of Directors Meeting – Monday, November 11, 2013,
7:00 p.m. Living Literacy Lab (Lower Level) 109 North Vine**

Roll call: Laura Lambert, Kristel Mayberry, Maxine Crossley, Marti Cheyney, Lori Jens, Vonnie Esterling, Tim Becker, Michelle Wright, and Julie McMullen. Jenny Ellis, Director, Glenwood Public Library was also present.

Approval of Agenda: Motioned by Kristel, seconded by Julie, the Agenda be approved as presented.

Approval of Minutes of August 20, 2013: Motioned by Vonnie, seconded by Lori that the agenda, with the grammar correction of adding an "i" before the "s" in the word 'is' under Questions and Comments be approved. All ayes, motion carried.

Treasurer's Report: Maxine presented the foundation financial statement - see attached.

Approval of Bills: Motioned by Michelle, seconded by Kristel, the bills, as presented be paid. All ayes. Motion carried.

Committees and Reports: **Library Director** Jenny Ellis informed the Foundation the remaining balance from the Living Literacy Lab grant money had been received from the funding source. She also shared information about a new program she will be participating in that provides shipping cartons and expenses for used books in addition to a small return on each item sent. She has contacted the Friends of the Library Book Sale committee chairman to inform her of this program. Jenny indicated that the Foundation will be the recipient of any revenue generated from this endeavor.

Old Business:

1. **Roof and brick repair progress/completion** - All work has been completed with only touch ups and missed spot remaining. Nothing has been done with the interior damage.
2. **Annex** – Michelle reported on the progress made with the City Administration and City Council. The Council, with a 4/1 vote approved scheduling a public meeting to formally approve the demolition of the Annex structure. Michelle requested the Foundation offer financial support, not to exceed a (future) specified amount, of the landfill costs. The Foundation abstained from any kind of motion on this request as more information will need to be presented. An additional Foundation meeting will be scheduled after the Library Board has met with the City and Council after the public meeting, and after more specific information has been secured.
3. **Adding Third person as Signatory for Foundation Checks** - This action took place in July by assigning Laura as the third signatory.

New Business

1. **New Board Members** - Introductions of Tim Becker and Michelle Wright
2. **Reinstatement of Foundation** - Due to the fact the letter requiring the Bi-Annual Dues was delivered to the Library and not the Foundation, our time to reinstate our 501c3 status had lapsed. Laura took all the information to Rick Swensen. Our fees were sent to the correct location with the Iowa Secretary of State, thus reinstating the Foundation to a 501c3 entity.
3. **Foundation's adherence to public notice of meetings** - Rick Swensen was asked to confirm if a non-profit follows the same public meeting notice laws as the library board. He confirmed we do not.

4. **Amendment of by-laws to adjust date of Annual Meeting** - It was motioned by Tim, seconded by Lori : to amend the by-laws in Section 4 Annual Meeting - strike: "at 7:00 p.m. on the third Thursday In October" and add "during the 4th quarter" and under Section 8 Quorum - strike "present" and replace with 'participating'. All ayes. Motion carried.

5. **Election of Officers** - Motioned by Marti, seconded by Julie the current slate of officers be retained for the year: President: Laura, Secretary: Kristel, Treasurer: Maxine. All ayes. Motion carried. Motioned by Tim, seconded by Vonnie that Julie be elected Vice President. Motioned by Vonnie, seconded by Michelle that nominations cease. All ayes. Motion carried.

Questions and Comments: The next Foundation meeting was tentatively set for Tuesday, January 6, 2014 @ 7 p.m. in the Living Literacy Lab at the Library.

Motioned by Tim, seconded by Maxine, the meeting be adjourned.
Meeting Adjourned.

Respectfully submitted,
Kristel Mayberry