

Glenwood Public Library Board of Trustees Meeting

January 8, 2025

The GPL Board of Trustees meeting was called to order by President Wilson at 5:31 PM. Present and attending in person were Kate Wilson, Dave Stickrod, Rachel Rodenburg, and Tara Painter.

Introduction of Guests: No guests were present.

Consent Agenda – Painter pointed out the recycling bill for the disposal of old computers. Motion to accept and approve the consent agenda as presented was made by Wilson and second by Stickrod. All ayes. Motion carried.

Correspondence: Painter disclosed the Library received a Christmas card with treats.

Director's Report:

- Painter discussed new procedures in place for approval and payment of bills. There was conversations held with the City about doing something different around payroll that is more streamlined.
- Painter also brought up Flex Time with the City and possibilities of implementation.
- Painter noted that the Library is now fully staffed. January 2nd was Tabi Parker's first day as part-time library assistant. She worked for the Library previously and is going to Library school.
- Painter brought up the ongoing issue with the girls' toilet trying to be resolved.

Committees and Reports:

- Friends Report
 - Wilson reported they are moving forward trying to get new members. Right now there are currently 10 members.
- Foundation Report
 - The foundation still has not met. Painter trying to go forward with an electronic vote to get the drapes ordered.

Old Business:

- Ramp
 - Painter reported the ramp project is now officially completed.
- Circulation Desk
 - No news.

New Business:

- Painter requested a special Board Meeting to be held on Wednesday, January 22nd to discuss the Library budget. She mentioned that there are cuts to the budget this year and a separate meeting will be necessary to make informed

- decisions. She would like this held before the deadline of the 28th.
- A motion to approve a special board to be held on the 22nd of January was made by Stickrod and second by Wilson.
 - Mills County Libraries Supervisors meeting
 - Painter to put together a presentation on behalf of the Glenwood Public Library on Tuesday the 21st at 9:00 AM. She thinks it would be a good idea if a Board member were present. Stickrod agreed to attend the meeting on behalf of the Library Board.
 - Exhibits Policy Review
 - Painter pointed out the change that the Library Director will discuss exhibits at staff meetings rather than send exhibit information to staff via e-mail.
 - Motion to accept the change made by Rodenburg and second by Wilson.
 - Cooperations with Other Libraries Policy Review
 - Painter pointed out the interlibrary loan request fee must be paid at the time of pick up.
 - Motion to accept the change made by Stickrod second by Rodenburg.
 - Programming Policy Review
 - Painter pointed out the minor change of staff being responsible for scheduling programs as described in their job description.
 - Motion to accept the change made by Wilson second by Stickrod.
 - Review Board Calendar for 2025.
 - Board Training – The Board reviewed Chapter 5 of the Handbook that discussed Budgets.

Questions and Comments:

Adjournment

- There being no further business to come before the board, a motion to adjourn was made by Stickrod, second by Rodenburg. All ayes. Motion carried. Meeting adjourned at 5:58 p.m.

● Rachel Rodenburg, Secretary

Kate Wilson, President