

Glenwood Public Library Board of Trustees Special Meeting

January 22, 2025

The GPL Board of Trustees Special meeting was called to order by President Wilson at 5:02 PM. Present and attending in person were Kate Wilson, Dave Stickrod, Rachel Rodenburg, Barbara Taenzler and Tara Painter.

Introduction of Guests: Glenwood City Administrator, Mitch Kolf.

Consent agenda as amended approved by Stickrod second by Taenzler.

New Business:

- Library Budget amendment FY 2025
 - Painter put together a spreadsheet to review the budget amendment which included a decrease of \$13,000.
 - Key expense cuts that Painter noted included eliminating the 20-hour/week part-time position and the subscription to The Daily Nonpareil.
 - Painter pointed out that she is wanting to spend more on books, specifically adult books so that line item is marked as spending over the budgeted amount. Telephone costs were also over-budget due to a software update that occurs every 2-3 years.
 - Painter would like a discussion amongst the board to decide on when to eliminate part-time position in order to stay within the amended budget.
 - The board agreed that giving the employee 2 weeks' notice regarding their termination would be acceptable.
 - Wilson motioned to approve the budget amendment for fiscal year 2025 and Taenzler second. All ayes. Motion carried.
- Library Budget proposal FY 2026
 - The board reviewed Painter's spreadsheet that compared the proposed fiscal year 2026 budget with the revised budget.
 - Notable cuts in the budget included the elimination of the 20-hour/week part time position and the Daily Nonpareil subscription that were both introduced in the fiscal year 2025 amended budget. Painter highlighted the decrease in equipment maintenance expenses and explained that she would eliminate IT support. Painter believes that her and another staff member can get by on their own with this matter. Painter also expects notable cost savings in internet/network expenses with a new internet provider anticipated being in place by this summer.
 - Painter stood by her position on keeping the cleaning expense where it's currently at as she believes it is a major component of the building maintenance.
 - Motion to approve the revised budget for fiscal year 2026 was made by Stickrod and second by Rodenburg.

- New Library Hours
 - Painter proposed new Saturday hours from 9:30 AM – 1:00 PM.
 - Motion to approve the new library hours on Saturday was made by Wilson and second by Taenzler.

Questions and Comments:

Adjournment

- There being no further business to come before the board, a motion to adjourn was made by Wilson second by Stickrod. All ayes. Motion carried. Meeting adjourned at 5:27 p.m.

• Rachel Rodenburg, Secretary

Kate Wilson, President