

Glenwood Public Library Board of Trustees Meeting

July 7, 2021

The GPL Board of Trustees meeting was called to order by Chair Wray at 5:34 pm. Present were Wray, Thrane, George, Hines, Duran, and Painter. George and Duran attended via Zoom.

There were no guests.

Consent Agenda:

Motion to approve the consent agenda was made by Thrane, 2nd by George. Ayes: Wray, Thrane, George, Hines, and Duran. Nays 0.

Correspondence: There was no correspondence.

Director's Report: As written. Painter remarked that two bats were recently discovered in the library. Both bats were removed without coming into contact with staff.

Patrons have been commenting on how nice the new landscaping looks. Thanks to Heidi Kloeckner for her hard work and donating the mulch.

Painter mentioned meeting with MCPH regarding potential partnerships assessing community needs as part of a strategic planning process. A concern was voiced regarding staff donating paid salary time to the other "partnered" organization.

Painter stated she didn't do a traditional self-evaluation this year. Her remarks are included in the Addenda.

Committees and Reports:

Friends Report: The Friends didn't meet and there was no report.

Foundation Report: The Foundation didn't meet and there was no report.

Old Business:

Library Re-opening Update: Painter said they are no longer quarantining books. Staff will continue practicing good hygiene practices. Patrons are still required to wear masks and limit their visits to thirty minutes. Painter stated that due to the library's small size, she and staff would like to continue limiting visits. She cited that if there was no time limit there would likely be more teens hanging out and she would run out of laptops. She clarified that if a patron is taking a test that person is not limited by time. It was decided to extend the time limit one more month so staff could prepare for resumption of no time restrictions. The legality of requiring masks was

discussed. George clarified that the library was not a private business and as such could require masks to be worn.

New Business:

- 1. Elect Board Officers:** Motion to nominate Wray for President was made by Thrane, 2nd by George. Motion to nominate Duran for Vice-President was made by George, 2nd by Wray. Motion to nominate Hines for Secretary was made by Wray, 2nd by Duran. Ayes: Wray, Thrane, George, Hines, and Duran. Nays 0. The slate of elected officers was unanimously approved as follows: President: Bob Wray, Vice-President: Christina Duran, Secretary: Debra Hines.
- 2. Director Evaluation:** Painter's job performance *Greatly Exceeds* in most areas and there was nothing below *Meets Job Requirements*. Wray stated that Painter has been responsive regarding concerns about her communication with those in authority, but he'd like to reevaluate this issue around December or January. Wray and the rest of the board agreed that Painter is the right person for the job and the person to lead GPL into the future. Motion to accept the Director's Evaluation was made by Wray, 2nd by Thrane. Ayes: Wray, Thrane, George, Hines, and Duran. Nays 0.
- 3. Story Walk for Glenwood Lake Park:** Painter would like to try a circular Story Walk in Glenwood Lake Park using real estate signs. Painter would fund the project with the \$2500 Enrich Iowa Grant or other Grant monies.
- 4. Newspaper Archive Changes:** Painter recommended we not jump on any expanded databases, wait and reevaluate Access and NewsBank.
- 5. Bids for Copy/Fax Machine:** Painter said she didn't receive the second bid, so we need to wait. Motion to table bids for the copy/fax machine was made by Hines, 2nd by George. Ayes: Wray, Thrane, George, Hines, and Duran. Nays 0.
- 6. Iowa Library Trustees Handbook—Chapter 3:** Board reviewed and commented on the items discussed in the chapter on Five Primary Responsibilities of Boards.

Questions and Comments: George mentioned the 7-foot-tall dragon at the Malvern library and its popularity with the kids. Malvern's library has more space to accommodate novel features like the dragon. This led to the subject of pushing for expanding Glenwood's library in the next one to two years.

Painter added that she just finished writing up the Nicotine and Tobacco Policy which will be on the agenda for next month's meeting.

There being no further business to come before the board, a motion to adjourn was made by Thrane, 2nd by Duran. Motion carried. Meeting adjourned at 6:30 pm.

Debra Hines, Secretary

Bob Wray, President