

Glenwood Public Library Board of Trustees Meeting

June 5, 2024

The GPL Board of Trustees meeting was called to order by President Wilson at 5:30 p.m. Present and attending in person were Painter, Wilson, Rodenburg, Stickrod, Taenzler, and Hines.

Introduction of Guests: No Guests

Consent Agenda: Wilson thought the city was doing the mowing. Painter replied that it will be for the next fiscal year (July-next month) Money has been taken out of the budget. She's raised the issue when Jamie was there. "They're (the city) either going to do it or will have to add more money to the budget."

Taenzler questioned the cleaning service. She's observed staff sitting around when they could be dusting. Cost exorbitant. When asked by Wilson what the cleaning service does, Painter listed bathrooms, vacuuming, some dusting (staff dusts) inside windows, and garbage. The library has the money for it this year.

Motion to accept and approve the consent agenda as presented was made by Stickrod, 2nd by Taenzler. All ayes. Motion carried.

Correspondence: Wilson received an email complaint about the loud disrespectful behavior of kids from a concerned patron on their recent visits to the children's department. After some discussion, Wilson suggested that parents sign a form acknowledging the rules when their child is at the library along with emergency contact numbers. Painter ~~agreed-~~ described, "Like a registration approach." It's Summer Reading now but have registration policy in place before school gets started again.

Director's Report: As written. A lot had to do with the flooding and construction. Wilson wanted to know why it's still flooding even though it's been fixed? Painter replied what they fixed was the one downspout where all the water is coming through. What they didn't fix was where it drains. They're going to fix that issue while the concrete is torn up. Wilson asked if they're going to charge to fix that part since they technically didn't fix the flooding issue in 2023? Painter replied she understands that the current bid is the bid. They've started putting the glass in the ramp as well.

Rodenburg remarked she's heard good things about the Summer Reading Program.

Painter and Valerie are moving more of what they're doing on to Google Docs.

Group approached Painter about the library doing a Geocache class, Meet & Greet, and becoming a Geocache site at Ragbrai on July 20. They're doing all the libraries on the route this year.

Taenzler asked Painter if she put in for comp time when she worked twelve days straight. Painter said yes and she used the comp time as much as she could.

Discussion followed about John (Adult Services) having trouble getting difficulty attracting new members. Painter pointed out that the program at Parea is successful. It's the book clubs that are having attendance problems.

Committees and Reports:

Friends Report: No report.

Foundation Report: Have not met.

Old Business:

1. **Vestibule:** Vestibule closed June 24 for one week to frame and closed for one day a couple weeks later to install the glass.
2. **Ramp:** Updated (See remarks under Director's Report)

New Business:

1. Committee Assignments:

- a. Director Evaluations (Kate and Barb)
- b. Budget (Rachel and Kate)
- c. Building (Dave and Kate)
- d. Advocacy (Per Tara—I'm not sure about an Advocacy Committee, since all board members are supposed to advocate for the library.)
- e. Policy and Personnel Committee (it be the President, Kate, and the Vice-President, Dave, on that committee so that if the President leaves, the new President is aware of any issues that have come up)

2. ARPA Funds Requests:

- a. Cameras - Painter reported she was hoping to have an update but hasn't heard back from the security guy. More discussion followed. Painter will ask the security guy how many cameras he would suggest to install inside the building.
- b. Painter wanted to ask the board about the drapes. She doesn't know who to ask about installation.

3. **Part-Time Positions:** Position closed as of May 24, not May 12 as previously reported. PT people support the librarians. Painter requested the board approve starting pay at \$12.75 hr. Motion to approve starting pay for part-time position at \$12.75 hr. made by Hines, 2nd by Rodenburg. All ayes. Motion carried

4. **Climate and Culture Survey Results from Staff:** (Document shared Monday) Results indicate that the staff does not get along with each other. Grievance procedure was brought up. Painter feels the answer is the new Policy and Personnel Committee. Instead of having to come to her, staff could bring their complaints to the P&P Committee. She'd like to see the P&P Committee meet and talk about ways of changing the grievance procedure and bring those changes to the board. Wilson suggested mixing up the surveys and doing one every other month to measure progress.

5. **Little Free Library Information:** (Response from Marshall Krueger (Page 2-included in board documents) Could we ask the Friends of the Library to pay for a new Little Free Library to be placed in Mineola? Wilson had talked to Friend's member who said there was money available. Painter said those funds are for Summer Reading next fiscal. Painter doesn't know who to ask to get permission to put the LFL back up and there's no documentation. Wilson couldn't find anything either. Wilson said the Friends could probably get a lot more money if they could get a Foundation meeting so they could set up an account and get a membership drive going. Hines volunteered to reach out to President, Joe George, about the date for the next Foundation meeting and get back to Wilson. Painter reported she's holding some donations for the foundation.
6. **Move the July Meeting From the 3rd to the 10th:** Painter expressed her concern about the bills getting paid, and although the holiday is the day after the meeting, board members were not going to be out of town, so the meeting will be July 3rd as scheduled.
7. **Board Training:** Basically Incredible Boards.

Questions and Comments: Hines volunteered to write a note of thanks on behalf of the board to past President, Bob Wray, for his years of service on the board, and requested that Painter purchase a book for Wray as a parting gift. Painter will email Hines once she orders the book.

Since Hines is the current Secretary and her term as a board trustee ends June 30th, the position needs to be filled. Motion made by Wilson to nominate Rodenburg for Secretary, 2nd by Taenzler. All ayes. Motion carried.

There being no further business to come before the board, a motion to adjourn was made by Taenzler, 2nd by Stickrod. All ayes. Motion carried. Meeting adjourned at 6:45 p.m.

Debra Hines, Secretary

Kate Wilson, President