

Glenwood Public Library Board of Trustees Meeting

February 2, 2022

The GPL Board of Trustees meeting was called to order by Wray at 5:30 pm. Present and attending via Zoom were Wray, Thrane, Duran, George, Hines, and Painter.

There were no guests.

Consent Agenda:

Motion to amend the agenda (remove items 7 & 8 & move item 3 after item 6) was made by Durand, 2nd by Thrane. Ayes: Wray, Thrane, Duran, George, and Hines. Nays 0.

Motion to approve the consent agenda as amended was made by Hines, 2nd by Thrane. Ayes: Wray, Thrane, Duran, George and Hines. Nays 0.

Correspondence: Letter from one of the home-school kids. Painter reported later in the meeting that she just received Jackie Harless' resignation letter. Harless is retiring. Her last day is March 11.

Director's Report: As written. Library experienced phone issues. People with certain phone numbers unable to call the library. Painter talked to the old phone company and the new phone company and thinks they've figured out the problem. Staff Day went really well. Painter has turned in the ARPA Grant for the security cameras to the state. Approved. Waiting for check. Painter attended Love's ribbon-cutting. Love's donated \$1,000 to the library. New phone system a dramatic improvement when it came to meeting the accreditation standard of being able to change library message. Shorter duration—less hassle. George questioned expenditure on Building Grounds & Maintenance. Painter reminded board that \$5,000 was paid out for the security cameras, which will be reimbursed when the library receives the grant check from the state. Painter commented later in the meeting how awesome and community-oriented the staff is. Library program numbers are through the roof.

Committees and Reports:

Friends Report: Friends met. First fundraiser in two years. Will hold salad luncheon in April. No exact date set at this time. Gave the library \$1,000 for Summer Reading program. Much less than usual, but other donors are making up the difference, and there's a healthy amount in the donation account.

Foundation Report: No meeting, but Painter requested the Foundation sponsor the grant for the Story Walk. Solar lights added to the proposed grant, as requested by the park board.

Old Business:

- 1. Library Re-opening:** Board agreed to keep mask policy in place. Two restrooms are open. The other two restrooms remain locked. Water fountains still closed.
- 2. Administrative Assistant position:** Lillian Delashmutt hired at approved salary of \$12.50 an hour and will start February 7. Still looking for P/T position.
- 3. Budget:** City Council meeting Tuesday, February 8 at 6pm. George will present GPL's proposed budget. Thrane and Duran will also attend.

New Business:

- 1. Accreditation Update:** Documents submitted. GPL meets all criteria. More documentation required than previously, but signatures can be submitted online.
- 2. ADA Checklist Review:** Conducted every 3 years. By and large GPL meets ADA requirements. Painter has documented what improvements are needed for future reference, which is all that's required at this time.
- 4. Volunteer Policy Review:** Hines, Wray, and George addressed some corrections and amended items in the policy. After discussion, Motion to approve volunteer policy as amended made by George, 2nd by Duran. Ayes: Wray, Thrane, Duran, George, and Hines. Nays: 0
- 5. Food For Fees:** Wanted to bring up to the board the food for fees policy to allow families who can't afford to pay library fees to donate food instead of money. Painter recommended we don't do it. Allow patrons one chance regarding lost books. Discussion followed. It's been over a year since the board passed a no fines policy. Wray recommended that Painter use her judgment regarding fees for lost or overdue books.
- 6. ILL For Homeschooling Parents:** Library has a large home-schooling parent group. Painter wanted to approach the board about making more resources available to this group at no cost. With Iowa Shares, and inter-library loans within the state of Iowa free, she considers this reasonable. Discussion followed. Painter will write up a policy for the board to review and consider.
- 3. Library Ordinance Review:** Accreditation standard. In the past, Painter was required to show the Ordinance to new board members. Now the board needs to read the Ordinance every 3 years. Board members need to read the Ordinance. Wray brought up that the city has not done anything with the Strategic Plan survey. Painter reported they haven't gotten enough people to turn in the surveys. Painter isn't worried. There's time. The surveys will eventually come in and the library is good until next accreditation. George volunteered to come up with a bookmark blub about strategic planning with a QR code for the library to distribute.

Questions and Comments: Duran brought up the recent incident with the middle school regarding a drug overdose. Is there any education, or programs about drugs and alcohol for these kids? Painter volunteered to reach out to Public Health and present this to the library staff and see if they can come up with an idea the library can facilitate.

There being no further business to come before the board, a motion to adjourn was made by Hines, 2nd by Duran. Motion carried. Meeting adjourned at 6:24 pm.

Debra Hines, Secretary

Bob Wray, President